



**Annual Notification 2023-2024 School Year
Process for Requesting Meal Modifications and Modification Requests (Medical
Plan of Care)**

In the event that a student has a medical need for a modification of the standard meals provided by the Gillingham Charter School Meal Program, parents or guardians are encouraged to reach out to the School Food Authority for assistance. If the accommodation falls within the federal guidelines for reimbursable school meals, the accommodation will be made upon written request by the parents or guardians. Should the accommodation fall outside of the guidelines for reimbursable school meals, a **Medical Plan of Care** form must be completed by a licensed medical provider and this form is available upon request from the School Food Authority or may be found on our school website.

Please reach out to Dawn Housel, dhousel@gillinghamcharterschool.org or 570-955-3830 for further information or to request a meal modification or **Medical Plan of Care** form.